

**MINUTES OF REGULAR MEETING OF THE LOS ANGELES
MEMORIAL COLISEUM COMMISSION**

November 7, 2012

CALL TO ORDER

The Regular Meeting of the Los Angeles Memorial Coliseum Commission was convened in the Commission Board Room on Wednesday, November 7, 2012, and called to order at 3:10 p.m. by President Don KNABE.

PRESENT: President Don Knabe
 Vice President Johnathan Williams
 Commissioner William Chadwick
 Commissioner Bernard Parks
 Commissioner Mark Ridley-Thomas
 Commissioner Barry Sanders
 Commissioner Glenn Sonnenberg
 Commissioner Zev Yaroslavsky

ALSO PRESENT: Senator Roderick Wright, ex-officio member
 Assemblymember Mike Davis, ex-officio member
 Mr. John R. Sandbrook, interim General Manager
 Attorney Donovan Main
 Attorney Thomas Faughnan
 Mr. Greg Hellmold, interim Director of Finance
 Mr. Joe Furin, Senior Director-Operations
 Ms. Sarah Ann Lewton, Acting Executive Assistant

ABSENT: None

PRESENTATION OF MINUTES

Mr. SANDBROOK announced that the minutes for the October 3 meeting would be presented to the Commission for approval at its meeting of December 5, 2012, together with the minutes from today's meeting of November 7.

PUBLIC COMMENT

Vice President Don KNABE opened the meeting to public comment at approximately 3:15 p.m.

Mr. Steven SHERMAN, Sales Manager, for ELITE Services USA, Inc. and Kristen GONZALEZ, Esq. requested that the Coliseum Commission initiate an open bidding process for its crowd management service vendor rather than extend the current agreement with the incumbent, Contemporary Services Corp. Commission President KNABE observed that the Commission is in a pending transition to USC, with the effective date of the transition yet to be known.

Mr. Todd ENGLE and Mr. Hayes THROWER requested the Commission's consideration of the request to approve the proposal for the May 2013 graduation ceremonies of Manual Arts High School and possibly West Adams High School to be held in the Sports Arena and that the standard rental fee be waived for this event.

Ms. Linda PAUL, Executive Vice President, U.S. Capital, LLC, restated her previous request that the Commission initiate a RFP process with respect to management of the Coliseum.

REGULAR BUSINESS SESSION -- GENERAL MANAGER'S REPORTI. Report by General Manager – General Announcements

Interim General Manager SANDBROOK commented on the following items which required no action:

- a) Personnel update – office of the General Manager
- b) Update on City Attorney Request for ticket scalping injunction
- c) Update on County Dept. of Public Health efforts regarding unlicensed food vendors
- d) Update on the site visits of the Loss Prevention consultant
- e) Enactment of AB 2464 – Fan Safety at California Sports Facilities
- f) Update on installation of the donated lights for the Freeway Sign
- g) Update on the Coliseum South Peristyle Tower Temperature Gauge project
- h) Administrative Holiday – Monday, November 12 (Veterans' Day)
- i) Thanksgiving Holiday – Staff schedule for preparations for Notre Dame-USC game on Saturday, November 24
- j) Announcement of Tentative Commission Dates through June 2013

2. UPDATE – Special Meeting of May 14, 2012

Interim General Manager SANDBROOK reported on the status of action taken at the Special Commission Meeting held on May 14, 2012.

Commissioner CHADWICK reported that, at the meeting earlier on November 7 of the Board of Directors of the California Science Center/Exposition Park, he had introduced a motion to require that the agenda of that board at its next meeting of December 5 include a specific item for the discussion of the Amended and Restated USC-Coliseum Lease and the Transition Contingency agreements referenced therein. Commissioner CHADWICK indicated that the Board of Directors voted 7-0-1 in support of his motion.

Ms. Kristina RASPE, USC Vice President-Real Estate and Asset Management, reported that USC was near completion in its negotiations with the State of California and that she expected draft documents to be released for public review in the near future.

Ms. RASPE also reiterated that USC remained committed to implementation of all provisions of the Amended and Restated USC Lease approved by the Commission on May 14, 2012, including specifically the provision and understanding that USC will guarantee, upon the effective date of the Amended and Restated USC-Coliseum Lease, a minimum of six months employment for all current Coliseum/Sports Arena staff designated in the lease document.

Mr. SANDBROOK reminded the Commission that, because the Amended and Restated USC-Coliseum Lease that had been approved by the Commission on May 14, 2012 had not yet become effective, the remaining two games of the 2012 USC football season (November 10, November 24) continued to be the responsibility of the Coliseum Commission.

Mr. SANDBROOK reported that the effort of the Coliseum staff to power wash the lamps on the Coliseum light standards had been successful in increasing the level of foot-candles on the Coliseum field to be approximate to the level of 100 foot candles recommended by the NCAA for regular-season games.

Mr. SANDBROOK reported that, as a result of the third Pac-12 loss suffered by the USC football team for 2012 on November 3, the Coliseum would no longer be eligible to host the 2012 Pacific-12 conference

football championship game on Friday, November 30. Mr. SANDBROOK reported to the Commission that he updated all Exposition Park entities in August 2012 about this matter for scheduling coordination purposes, which were now moot. Commissioner CHADWICK observed that, were the November 30 game to be held at the Coliseum, the incremental revenue to the Coliseum Commission that might have been realized from rent, ticket chares and food and beverage operations, could have approached \$1 million.

3. Financial Report

Interim Director of Finance Greg HELLMOLD presented the monthly financial report for the months of September 30, 2012, as provided in the Agenda Book.

Mr. SANDBROOK reported that the two required annual submittals to the Office of the State Controller – (a) organizational financial summary for the fiscal year ending June 30, 2012; and (b) compensation schedule for all full-time and part-time Commission employees during calendar year 2011 – had been filed in compliance with the mandated deadline of October 18, 2012.

Mr. HELLMOLD reported that the work of the external auditor, McGladrey LLP, was on schedule and that the plan remained for the presentation to the Commission at its meeting of December 5 of: (a) the audited financial report for FY 2011-2012; and (b) the auditor's report to the governing body. Mr. SANDBROOK stated that a meeting has already been scheduled on November 19 for the external auditor to meet with the Ad Hoc Task Force on Audit and Policy Compliance and review the drafts of the two documents.

Mr. SANDBROOK reported that the annual Valuation Report from CalPERS, normally received each October, had not yet been issued by CalPERS to provide the Commission's account valuation as of June 30, 2011.

4. Extension to December 31, 2012 of Agreement with Contemporary Services Corporation

Mr. SANDBROOK reported to the Commission that, since the Amended and Restated USC-Coliseum Lease had not become effective for the Fall 2012 USC football season as had been originally anticipated, it became necessary for the Commission to continue to have responsibility for game management functions for Fall 2012. As a result, a six-month extension of the contract with the crowd management services vendor, Contemporary Services Corp., had been negotiated, expiring December 31, 2012. Mr. SANDBROOK reported that Commission counsel had opined that approval of the Commission board should be obtained for the extension, even though less than two months remained.

The approval of the extension agreement was moved by Commissioner CHADWICK and seconded by Commissioner SONNENBERG. The motion was approved without objection.

In response to a question from Commissioner KNABE, Mr. SANDBROOK observed that, were the Coliseum Commission to continue to be responsible for management of the Coliseum and Sports Arena on an on-going basis, a RFP process should be utilized. Mr. SANDBROOK stated that he would ask Coliseum staff to initiate communications with the representatives of ELITE Services, Inc. who had spoken earlier in the meeting during Public Comment.

5. Events Report

Mr. SANDBROOK presented the event calendars through May 2013 and reviewed the information in the Agenda Book regarding: (a) completed events, (b) pending events, and (c) the status of events previously approved by the Commission. Mr. SANDBROOK commented on the two boxing events scheduled in the Sports Arena on November 17 and December 15 and noted that these will be the first boxing events in the Sports Arena in 16 years, since 1996. Commissioner KNABE noted the history of boxing in the Sports Arena, including the boxing competition in the 1984 Olympics and the various international-profile professional boxing events held since the building's opening in 1959.

CLOSED SESSION

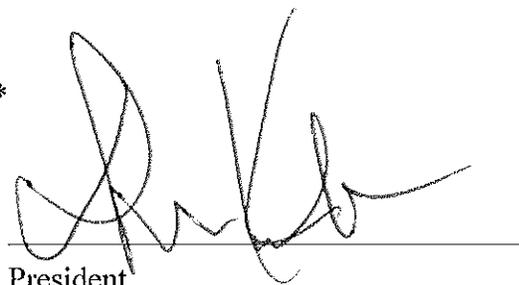
Attorney Donovan MAIN announced that the Commission would meet in Closed Session regarding the matters listed on the printed agenda. Closed Session commenced at 3:40p.m.

RETURN TO OPEN SESSION

Following the conclusion of Closed Session, the Commission returned to Open Session. Attorney MAIN announced that there were no reportable actions.

ADJOURNMENT

The meeting was adjourned at 5:05pm.



President



Secretary